**EXPRESSION OF INTEREST:** The University of Sydney - *Sustainable Workplace Team*

**What is Sustainable Workplace?**
The University of Sydney is committed to being more sustainable in all its operations. The Sustainable Workplace initiative is a new program to encourage staff to rise to the challenge of achieving this in our everyday working lives. The initiative brings together staff from each Faculty and Professional Services Unit of the University to act as workplace representatives who assist their colleagues to take action for a more sustainable future. In time a network of people across the University will identify problems and their solutions, ensuring the future sustainability of our infrastructure and general university practices.

**The role of team members**
A core part of the Sustainable Workplace initiative will be a team of staff representatives across the University - similar to the existing networks currently in place for occupational health and safety officers. Each Sustainable Workplace team member will be the first point of contact for their colleagues on sustainability issues in the workplace. They will provide support and information on key sustainability issues. They will be skilled communicators, hear new ideas, test and plan how to make them happen, and take the lead to put them into action.

**Who are we looking for?**
Staff from across the University are encouraged to apply to join the Sustainable Workplace Team. We are looking for enthusiastic and motivated people who have strong communication skills, a willingness to work with and be a point of contact for colleagues, and a commitment to greening their workplaces. Prior knowledge of sustainability is useful, but not a requirement. We are looking for one team member for each building with the possibility of multiple members for larger buildings. While we aim to welcome all endorsed applicants, please be aware that to make sure we have an adequate representation across the entire university we need to allocate resources accordingly, and may not be in the position to accept all submissions.

**The commitment**
You will be required to attend one training day per year hosted by Campus Infrastructure & Services (CIS), at which you will learn about the aims of the project and how to use the new online Sustainable Workplace Toolkit. You will also receive training on how to run mini-workshops and motivate staff to be involved in action. This training and ongoing support will equip you to be a knowledgeable and credible source of information on workplace sustainability issues. You will also be invited to attend quarterly network meetings, where you will have the opportunity to hear from other sustainability representatives about how they are rolling out sustainability initiatives in their own workplaces. Formal acknowledgement of your role will be agreed with your Head of School or Director.

**Team support**
Sustainable Workplace team members will have access to the following support and training;

- Mentoring and training from CIS sustainability staff and other experts
- An opportunity to network with like-minded colleagues on ideas about how to build a more sustainable workplace
- A comprehensive online Sustainable Workplace Toolkit to use as a reference guide
- Access to resources to assist you in hosting sustainability training for your own colleagues
Steps to apply

1. Fill out your details below
2. Obtain endorsement from your Head of School or Director
3. Tell us why you want to be a member of the sustainable workplace team in 150 words or less
4. Send your completed application to; Joel Turner, Sustainable Workplace Coordinator, Level 2, Services Building (G12), ph: +61 2 9114 0946, fax: +61 2 9351 6489, email: j.turner@usyd.edu.au
5. For successful applicants the first Induction and training session will be held on Thursday, 10 September 2009, (9.30am – 4.30pm)
6. Applications close 5pm, Friday, 14 August 2009

Applicant Details

| Surname: ____________________________ | First name: ____________________________ |
| Faculty: ____________________________ | Dept/School/Unit: ____________________________ |
| Job Title: ____________________________ | Building Location: ____________________________ |
| E-mail: ____________________________ | Ext: ____________ |

Head of School /Department Director Authorisation

| Name: ____________________________ | Ext: ____________ |
| Signature: ____________________________ | Date: _____ / _____ / ________

Tell us why you want to be a member of the Sustainable Workplace Team? (150 word max)

Please note: Being a Sustainable Workplace Representative is a non-paid position and all positions will be re-assessed on a yearly basis.